

Apex Club of Bunbury Koombana



1553 - AGM

AGM 2019

When 19-07-2019 at 02:30

Location: Cnr hislop and thomas, Cnr hislop and thomas

Chairperson Amber Calleja

Minute taker Bec Locke

Present Joellen Bascombe , Amber Calleja , Chris Chester , Yvette Cirasa , Dylan Coetzee , Scott Dennis , Lyall Dilkes (Treasurer), Steven Dow , Vanessa Dow (Secretary) , Dylan Fryer , Karen Hart , Mark Hearn , Stacey Hearn , Bec Locke , Brian Morris , Kristy Morris , Dita Page , Zoe Piek , Cindy Richardson , Michael York

Apologies Nathan Locke , Sasha-Maree Nicholls

Minutes

1. Meeting opened

Meeting Opened at 6:32pm

2. Attendance

All but Nathan Locke.

3 Guests/prospexians

Kelsey - Scott's partner

Skye and Barry - two guests invited by Stacey

Decision

2.1. Quorum

95.2% Quorum achieved.

3. Fines Session

Fines Master - Stacey Hearn

Anyone leaving a board position

Not wearing a badge

Leaving a board position

Going for a board position

For not being blackmailed \$963 for release of a video of themselves watching pornographic material.

Mark Chris fined for locking themselves in the back shed.

fine for Stacy having the keys in her back pocket.

Decision

4. Past Minutes True and Correct

Past minutes from meeting No 1552 requires amendment - add \$ u

5. Motion to remove current standing orders

Bec would like to move a motion that the Current Standing Orders for the Bunbury Koombana Apex Club be removed.

Seconded by Cindy

Motioned Carried

Decision

6. Standing Order Amendments

It be noted the following Standing Orders and Ammendments be raised.

Current Standing Orders as Meeting 1529, 06/07/18 – AGM

1. No member other than the proposer of a motion or an amendment shall speak to it until it has been seconded.

2. No usage of electronic devices unless it pertains to business in the meeting. All mobile phones should be on silent unless exceptional circumstances dictate.

3. Meetings shall be held regularly on the 1st Friday and 3rd Friday of each month. If special

circumstances require a meeting to be moved, members will be provided with due notice.

4. Members not present at a meeting can only vote via a proxy for specific items outlined in the agenda. Details of vote or opinion should be provided in writing to more than one member prior to the meeting.

5. All members must RSVP to all meetings to the commissariat via TidyHQ invite at least 24hrs prior to meeting.

6. Members to have completed minimum 12 consecutive months service with the Bunbury Koombana Apex Club prior to being nominated, or nominating for, Presidency & Vice Presidency, or 6 months for other board positions.

7. No member shall talk about Standing Order 13.

8. No member shall go to the fridge without asking all in attendance if they require a drink.

9. The first member to use the toilet during the meeting must wear the 'First Motion' hat for the remainder of the meeting or pay a fine of the maximum fine amount.

10. All members must RSVP to all events to the event lead by stated RVSP date.

11. Fines shall be charged to anyone not adhering to the standing orders at \$0.50, all other fines minimum \$0.20

12. All members must wear dinner badges to meetings

13.

14. A notice of motions must be minuted for all motions of expenditure greater than \$500 to allow members not in attendance to review spending prior to endorsement.

New proposed changes to Standing Orders (SO) to be tabled

- Remove SO No. 14 (Stacey to raise)

- Change SO No. 3 to the 2nd week on a friday (Stacey to raise)

- New SO that board reports to be printed and tabled as reports for members to read in their own time. (Brian to raise)

- New SO that every decision of representation by the club be taken to and decided at a meeting prior to committing. (Brian to raise)

- New SO it is a finable to offence to present a Prospexian as a new member to the club without first providing them the Apex manual and obligations of Apex. (Mark to raise)

- New SO: That all hours spent in service of the community or the club in the name of Apex be recorded by the service director as service hours, including preparation, promotion and organisation of events, and maintenance of Apex property, but not including time spent by board directors in fulfilling the normal roles associated with their positions. Updated service hour records are to be tabled at a minimum of one general meeting per month and minuted by the secretary accordingly. (Kristy to raise)

Amendments to the standing orders voted in.

Standing order 14 was voted to be removed.

Meeting dates are set for every two weeks. Next meeting is the 2nd of August.

Board reports to be prepared and tabled as written reports for members to be read prior to the meeting starting. Board members to determine the frequency of the reports.

Agenda items must be submitted at least 3 days before a meeting starts.

Every representation of the club to be raised at a meeting and/or have consensus of club members.

Prospective members must be provided a copy of the Apex manual and the obligations of Apex prior to being voted a member.

Kristy SO voted in with amendment of categorization for direct and indirect service hours.

All members must RSVP to meetings 24hrs before it starts.

7. Motion to endorse the new standing orders

Lyll Dilkes would like to move a motion that the following standing orders be endorsed as the new standing orders for the Apex Club of Bunbury Koombana,

Seconded by Joellen.

Motion Carried

1. No member other than the proposer of a motion or an amendment shall speak to it until it has been seconded.
2. No usage of electronic devices unless it pertains to business in the meeting. All mobile phones should be on silent unless exceptional circumstances dictate.
3. Meetings shall be held regularly each fortnight on a Friday. If special circumstances require a meeting to be moved, members will be provided with due notice.
4. Members not present at a meeting can only vote via a proxy for specific items outlined in the agenda. Details of vote or opinion should be provided in writing to more than one member prior to the meeting.
5. All members must RSVP to all meetings to the commissariat via TidyHQ invite at least 24hrs prior to meeting.
6. Members to have completed minimum 12 consecutive months service with the Bunbury Koombana Apex Club prior to being nominated, or nominating for, Presidency & Vice Presidency, or 6 months for other board positions.
7. No member shall talk about Standing Order 13.
8. No member shall go to the fridge without asking all in attendance if they require a drink.
9. The first member to use the toilet during the meeting must wear the 'First Motion' hat for the remainder of the meeting or pay a fine of the maximum fine amount.
10. All members must RSVP to all events to the event lead by stated RVSP date.
11. Fines shall be charged to anyone not adhering to the standing orders at \$0.50, all other fines minimum \$0.20
12. All members must wear dinner badges to meetings
- 13.
14. Agenda items must be submitted at least 3 days before a meeting starts.
15. Board reports to be prepared and tabled as written reports for members to be read prior to the meeting starting. Board to determine the frequency of the reports.
16. Every representation of the club to be raised at a meeting and/or have consensus of club members

17. Prospectives must be provided a copy of the Apex manual and the obligations of Apex prior to being voted a member.

18. All members must RSVP to meetings 24hrs before it starts.

19. That all hours spent in service of the community or the club in the name of Apex be recorded by the service director as direct and indirect service hours, including preparation, promotion and organisation of events, and maintenance of Apex property, but not including time spent by board directors in fulfilling the normal roles associated with their positions. Updated service hour records are to be tabled at a minimum of one general meeting per month and minuted by the secretary accordingly.

8. Commisariat Report

nothing to report

9. Service Report

Since May 12th we have completed 145 hours of service. 4 bbq - Motor Neuron, 2 at Bunnings Treendale and HBL. 2 Markets promoting Sleep Out, set up of SW Removals Fundraiser set up and 2 x onion cutting prep from BBQ

Prepared by Karen Hart

10. Fundraising Report

Nothing

11. Social Media & Marketing Report

Facebook page: 600 likes.

Post has increase 147%

59 new likes since June 21 2019. Sleepout was a main contributor to this.

Please like/share Apex posts to increase our engagement across the community.

12. Treasurer's Report

Account Summary

Service account: \$4514.2

General: \$7359.36

Special Purpose: \$1184.89

\$500 donation was incorrectly deposited into the service account - for the sleepout (will need to transfer to special purpose)

\$200 donation was incorrectly deposited into the general account - for the sleepout (will need to transfer to special purpose)

13. Secretary's Report

Need to firm up administrative tasks to make the club work well.

Please make sure there is a signed copy of the minutes by the President.

14. President's Report

Wow, what a year. This year marks another full on year of service and fundraising for the club!

We had the;

Apex Sleepout,

Queens Birthday Weekend Driver Reviver

Bull and Barrel

Ignition Car Show

Attended the Community Recognition at Bunnings

Family Fun Day

Des Ugle Christmas Party

Founding Fathers

Homelessness Luncheon over Christmas

Australia Day Breakfast

MND BBQ

Ovarian Cancer Walk

HBL Auskick Carnival BBQ

We've cleaned yards and chopped down trees to help those that couldn't.

With other clubs we have been sheep shearing with Busso
State Catchup in Geraldton
Had a social night in Manjimup
And a few more ICV's like Josh's Induction and meetings in Busso

Club events include last year's Changeover Dinner at Back Beach Cafe
Our Christmas Party at the Parade where we inducted three new members
Easter craft and social with the kids at the hall
Social nights 'at the hall' or Mark and Stacey's
And dinners at the Tav

But more importantly we have accepted another two fantastic members (although their inductions are still waiting they are already making a fantastic contribution)

We've had members start new business ventures, start new jobs and careers,

Had three Apex Babies!!

Two Apex Engagements and

An Apex Wedding!!

Oh and I nearly forgot!! Submitted our constitution!! Whilst we are possibly the largest club in WA now we are still only a club of 23 – When you add that up, it has been a really big year for most!

Being a part of our club is more than the service hours we perform, fundraising dollars we raise, and even our increasing presence in the community spreading what is Apex or our determination to keep turning up. It's the fun we have, the support we foster, the community we create within ourselves. In Apex there are no strangers just friends we haven't met. I like to think that Bunbury Koombana Apex we are more than friends – we've created a community that feels like family; and that doesn't mean we are always friends and always agree or don't have disagreements but that we are support when someone needs it, we are a lending hand or an ear to listen, a shoulder to cry on. Our club is special and that's what sets up a part and makes us unique. There aren't too many clubs like ours.

So with that I would like to thank every member and friend of Apex, as without you our club wouldn't be what it is. To the portfolio holders this year, thank you for your dedication to your tasks and to the Outgoing board for your tireless efforts to keep the club running, communication flowing, the lights on and the doors open. It's a big ask and you have all done it well. We are all volunteers and give what we can. Thank you for a profound year as your President as I look forward to the next exciting chapter in our club.

15. Motion to Remove Outgoing Board

Kristy would like to motion to remove the Bunbury Koombana Apex Club Board for 2018/2019

Seconded by Vanessa

Motion carried

16. Voting on Incoming Board

All nominees spoke to convey what they hope to achieve and why members should vote for them.

Votes were conducted by anonymous written ballot when more than one nomination for position.

Decision

16.1. President Nomination and voting

Nominations: Stacey

Vote: Stacey voted in as the president un-opposed

16.2. Vice President Nominations and Voting

Nominations: Kristy Morris and Dylan Fryer

Vote: Dylan voted in after ballot 7/8 in favour of Dylan

16.3. Secretary Nominations and voting

Nominations: Lyall Dilkes

Voted in: Lyall Dilkes un opposed

16.4. Treasurer Nominations and voting

Nominations: Mark Hearn

Voted in: Mark Hearn un opposed

17. Upcoming Dates

Bunbury Markets for Sleepout - 20 July 2019

Service for Joan Davies - 21 July 2019

Sleepout - 3 August 2019

Changeover - 17 August 2019

18. Next Meeting

Friday 2 August 2019

19. Meeting Closed

Meeting Closed 8:30pm

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of 1553 - AGM on 19-07-2019

Summary of Matters Arising

Decisions

Item	Decision
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2.	
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3.	
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5.	
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16.	
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