

# Apex Club of Bunbury Koombana



## Meeting 1518

normal meeting byo food

When 05-01-2018 at 02:00

Location: Cnr hislop and thomas, Cnr hislop and thomas

Chairperson Mark Hearn

Minute  
taker Ashleigh Chester

Present Joellen Bascombe , Amber Calleja , Ashleigh Chester , Chris Chester , Lyall Dilkes (Treasurer), Steven Dow , Vanessa Dow (Secretary ) , Mark Hearn , Bec Locke , Nathan Locke , Brian Morris , Kristy Morris , Sasha-Maree Nicholls

Apologies Emma-Leigh Ferguson , Elizabeth Bennett , Mark Cirasa , Yvette Cirasa , Scott Dennis , Dylan Fryer , Carolyn Garner , Stacey Hearn , Tamarisk Kemp , Dylan Russell , Nathan Seivwright , Reallyn Simpson , Bree Sutton , Leigh-Anne Theodorou , Naomi Wilson

## Minutes

### 1. Meeting opened

Meeting opened 6:39pm.

### 2. Attendance

13 members present

#### 2.1. Quorum

75% attendance

Quorum achieved

### **3. Fines Master/ fines session**

Fines Master - Joellen.

### **4. Secretary's Report.**

#### **4.1. Past Minutes True and Correct**

Meetings for previous minutes have not been distributed - minutes were not finalised by previous minute takers.

Conversation had around how members would like to receive minutes - general consensus was email is fine.

#### **4.2. Correspondence In**

Email from Bunnings - Availability for Bunning sausage sizzle - Aus Day

Message - Felicity from Eaton Foreshore Festival - no longer wanting Donut Van

Email from Eaton Foreshore Festival - wanting to hire BBQ trailer

Membership pack received from Supply House.

RE: Aus Day B'fast:

Quote for Lonsdale party hire

Email from CoB - Jade and Katie

Email from glen Swan - Tow my Esky

#### **4.3. Correspondence Out**

Reply to Bunnings - declining offer for Bunnings

Email to Italian Club - use of kitchen for Aus Day Prep

Lonsdale party hire

Tow My Esky

CoB

#### **4.4. Other.**

## **5. Treasurer's Report.**

General Account \$4,491.69

Service \$2,632.46

Special Purpose \$443.51

Petty Cash - \$445.30

Succession planning - Nathan expressed an interest in learning Treasurer role - Amber to start taking him through the requirements for the role.

### **Decision**

Motion: Donate \$50 to In-town lunch centre from Donations gathered from Homelessness Lunch. Raised by Amber, 2nd by Bec, voted and carried

Motion: Pay \$54.70 for reimbursement of lunch town expenses for Homelessness Lunch. Raised by Amber, 2nd by Kristy, voted and carried

### **5.1. Other.**

## **6. President's Report.**

Welcome everyone to the first meeting of 2018.

I hope that you have all had a great festive season, spent with loved ones, friends and family. I personally found that it was nice to get away from the duties of running of a small community service organisation and get a chance to take a break, celebrate Christmas and New Year's and catch up with old acquaintances and family that I have not seen for a long time. I hope that you were all able to do the same.

A new year brings new challenges. Our club is going to have face several new issues that we have never faced before. Since our media presence has increased we have a number of new people wanting to join our club. That brings with it several logistical challenges that we, as a club have not had to approach for a considerable amount of time. Not only how we are going to guarantee we have enough money in the kitty to pay for fees, but ensuring we have social events which are appropriate and accessible to all members and their families. We also have to find venues big enough to accommodate us all.

We also have the burden of our recent club successes and rather than be contented and rest on our past achievements we need to strive to set a new standard both on a personal level and as a club. This year we will have major changes to our board from the past few years. Each of us needs to step up, challenge ourselves, take a hold of a role and do it to the best of our abilities, this is to help ensure that our club is operating as efficiently as possible.

Myself, I am going to work with the Service and Social directors a little closer to ensure we are incorporating these events into our calendar more often. I am also going to ensure that I am better prepared before each meeting.

Thank you all for your hard work in 2017, Now it is time to get back to work, and bigger and better things for our club in 2018.

## 7. Service Report.

Family Fun day - some members had stalls, but also assisted with set up and pack up  
74.25 hours of service from this one event

Homelessness Lunch - 20.5 hours service by 7 members (+ 1 prosexpian)

Soup Van - struggling with quality of Volunteers at present - Is Apex wanting to take on a shift? Would be once every 5 weeks.

Mark to contact Greg to determine status of previous service events (e.g. Sophie, Belmore Park)

Ash to pass on details of Snr SW at hospital to Stacey to see if any service required

Busy bee at the club required - Stacey to organise

All members to think about future service projects

### Tasks

- ✓ Contact Greg to determine status of previous service events (e.g. Sophie, Belmore Park)  
Assignee: Mark Hearn  
Due date: 19-01-2018

### 7.1. Service request from 2017 to revisit

Service Request -

"Hi I don't know if you can help or not but I have been told to contact your organisation to see if you can help. I have a medical condition which leaves me in chronic pain all the time and my partner who is my full time carer and carer for our 2 young girls who also have medical conditions. My partner Pete also has medical conditions but tries his absolute best to look after us all and keep the house clean but he really struggles getting to the jobs outside the house. We recently applied for community care to come do our gardens and lawns as they are haven't been touched since we moved into our new rental (when we moved in the gardens were already overgrown) and are extremely overgrown with weeds but we were declined due to our age as we are only in our 30's and we can't afford to hire anyone to do it as money is very tight. Is there any chance that your organisation could help with a one off garden weeding and possibly lawns mowed to help us so we can maintain it.

Thank you for taking the time to read this message and hope to hear back from you."

Team discussion - Bec to contact to see if still required, and to confirm that they have approached the correct community organisation.

## **8. Social Report**

Christmas Dinner - great attendance from Prospexians.

Bad Santa - worked too well with a community service organisation - no one wanted to steal!

Social event suggestions -

Ash requested another SUP social day

St Aiden's Movie Night - Friday 2nd February (The Last Jedi)

Movie night 13th January at Eaton Foreshore - Beauty and the Beast

## **9. Social Media & Marketing Report.**

Page has been running well with regular interaction.

## **10. Fundraising Report**

Fundraising Report 5/1/18

Hi All, my apologies for not being able to be at this meeting tonight. First of all, I would like to thank you all for your support of me in the new role of fundraising director. 2018 is here and so is a new year in fundraising for the club, coming up very soon is the Australia day breakfast which the subcommittee is planning which in sure you will be updated about tonight.

I have not booked any Bunnings barbecues for the start of the year yet as the Australia day breakfast is our priority and members on holiday and busy ect. I will be holding a fundraising planning session early February so there will be more details to come on that.

Kind Regards

Dylan

Stacey proposed an Apex sausage sizzle down at Koombana bay - fundraising as kiosk not currently open.

Stacey to liaise with Dylan and potentially contact City of Bunbury to see if they are open to us holding a fundraising sausage sizzle.

### **Tasks**

- ☒ Follow Up Facebook Advertisement reimbursements  
Assignee: Bec Locke  
Due date: 19-01-2018

## **11. Matters Arising from past meetings.**

### **11.1. Australia Day Breakfast**

Ash provided update on Australia day breakfast. Plan is to serve 700 breakfasts, full cooked breakfast for \$10, continental breakfast for \$7.

Members will be required to assist with preparation on the 25th Jan - for cutting and packaging fruit, cutting sausages, (aim for 1pm - 6pm)

On the day - 26th January - set up from 5am, preparing food 6am - 10am.

Roadwise to donate leftover coffee, tea, milk from driver reviver.

#### **Tasks**

- ✓ Contact Tanya from Tapalicious regarding use of Cool room and Kitchen  
Assignee: Sasha-Maree Nicholls  
Due date: 12-01-2018
- ✓ Contact Harvey Fresh regarding donating 9 cartons of small orange juices  
Assignee: Brian Morris  
Due date: 19-01-2018

### **11.2. BMX Nationals!!**

No further information available.

### **11.3. Signs**

On hold until confirmation on how to spend the Marketing money

#### **Decision**

#### **Tasks**

- ✓ Contact Alan to determine how to spend Marketing Grant  
Assignee: Ashleigh Chester  
Due date: 12-01-2018

#### **11.4. Bunbury show**

Hours - decision to only apply for 9am - 5pm instead of 9am - 9pm - voted, majority.

Discussion around whether to have both Donuts and Sausage Sizzle - voted, majority agree to have both.

##### **Tasks**

- ☒ Complete event application (with support from Amber)  
Assignee: Dylan Fryer  
Due date: 19-01-2018

#### **11.5. Bomber trailer**

Exploring multiple options

##### **1. Revamp bomber trailer**

Still waiting for quotes to come back, though not optimistic it will be worth more than scrap metal.

##### **2. New bomber trailer**

Discussion with providers - \$80,000 - 100,000 for a brand new trailer.

##### **3. Purchase service trailer**

Chris recommend open cage trailer instead of enclosed for versatility.



## 12. General Business.

Ash - Service Planning Day

Ash would like the club to participate in a service planning day to look at the vision of the club and what assets would assist them in achieving this.

11th February 2017 - 2pm

Brian - Scouts

Brian would like to approach civilian widow's association for a grant to assist with the cost of sending scouts to Jamboree.

Mark - Lotteries House

No longer on the board - though will contact them to see if we can get back on.

### Tasks

- ✓ Contact Lotteries House regarding presence of one or more Apexians on the board  
Assignee: Mark Hearn  
Due date: 19-01-2018

### 12.1. Cory Crombie

Message from Cory's family as written on Apex:

On Wednesday the 27th December, Cory sustained major spinal injuries while training at Bunbury BMX Club.

Cory had no feeling or movement below his thigh and he has undergone surgery to stabilise his T12 Vertebrae. He is now slowly but surely making small improvements gaining some feeling and small movements in his legs.

It's going to be Cory's biggest challenge to date, but he is a positive motivated champion and we will throw everything we have at this and he will be back on his feet one way or another.

Please understand our #1 focus now is rehab and we will update everyone as we can.

Ash brought to the club idea of sending Cory a present to show we are thinking of him at this tough time.

### Decision

Motion: Take \$50 out of petty cash to pay for a gift and a card to send to Cory. Moved by Sasha, 2nded by Ash. Against - Nathan stated feels it would be more appropriate for members to donate out of their own pockets. Members in agreement, motion denied.

## **12.2. Generator and Can Motor**

Mark to follow up with Greg location of the Generator.

## **13. Fines \$**

## **14. Next meeting.**

19th January 2018.

Minutes: Mark

Chair: Amber (If available)

## **15. Upcoming Dates**

## **16. Meeting Closed**

8:55pm

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*End of minutes.*

*Summary of matters arising are tabled on the following page.*

# Minutes of Meeting 1518 on 05-01-2018

## Summary of Matters Arising

### Decisions

Item Decision

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Motion: Pay \$54.70 for reimbursement of lunch town expenses for Homelessness Lunch. Raised by Amber, 2nd by Kristy, voted and carried

11.3

12.1

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### Tasks

Item	Task	Assigned to	Due date
7.	Contact Greg to determine status of previous service events (e.g. Sophie, Belmore Park)	Mark Hearn	19-01-2018
10.	Follow Up Facebook Advertisement reimbursements	Bec Locke	19-01-2018
11.1	Contact Tanya from Tapalicious regarding use of Cool room and Kitchen	Sasha-Maree Nicholls	12-01-2018
11.1	Contact Harvey Fresh regarding donating 9 cartons of small orange juices	Brian Morris	19-01-2018
11.3	Contact Alan to determine how to spend Marketing Grant	Ashleigh Chester	12-01-2018
11.4	Complete event application (with support from Amber)	Dylan Fryer	19-01-2018
12.	Contact Lotteries House regarding presence of one or more Apexians on the board	Mark Hearn	19-01-2018