

# Apex Club of Bunbury Koombana



## Meeting 1521

When 16-02-2018 at 02:00

Location: Cnr hislop and thomas, Cnr hislop and thomas

Chairperson Mark Hearn

Minute taker Ashleigh Chester

Present Joellen Bascombe , Ashleigh Chester , Chris Chester , Yvette Cirasa , Lyall Dilkes (Treasurer), Vanessa Dow (Secretary ) , Dylan Fryer , Mark Hearn , Stacey Hearn , Bec Locke , Brian Morris , Kristy Morris

Apologies Mark Cirasa , Steven Dow , Nathan Locke , Bernadette Mudford , Sasha-Maree Nicholls , Cindy Richardson , Nathan Seivwright , Naomi Wilson

Unconfirmed Scott Dennis

## Minutes

### 1. Meeting Opened

Meeting Opened at 6:45pm

#### Decision

### 2. Ideals of Apex

#### Decision

### **3. Attendance**

#### **Decision**

#### **3.1. Welcome Visitor: Bunbury Gift**

Guest introduced to Club - Elizabeth Larkin, attending on behalf of the Bunbury Geographe Gift (race).

#### **Decision**

#### **3.2. Quorum**

73% Attendance

#### **Decision**

### **4. Fines Master/ Fines session**

Fines Master - Yvette!

#### **Decision**

## **5. Guest Speaker - Bunbury Gift**

Elizabeth Larkin - Volunteer coordinator for the inaugural running event - similar to the Stawell gift over East.

Event Summary: First for Bunbury! Professional running event, to attract international and Australian athletes to the area. Funded by Westpac and other sponsors

2 Day event 28 and 29 April 2018 - including a family fun day, family fun run, yard games, bouncy castles, Lions train, parkour demonstrations etc, Little Athletics will also host some heats.

Sunday - professionals semi finals and finals.

Request for Service

Will require 45 Volunteers to be able to pull off the event for the 2 days of the event and day prior. Currently have 5 Volunteers.

Nothing is very technical, but wide range of roles as follows:

- assembling sponsor signage
- manning VIP marquee (esp those with RSA)
- Managing trophies
- food service
- supervising yard games
- floaters
- surveying participants on iPads
- breakfast after the fun run (donated by the farmers market)
- stage managers to coordinate
- entry on gates - to count numbers for Saturday and to take admission for Sunday

More information online - through [bunburygeographgift.com.au](http://bunburygeographgift.com.au).

Cut off date for volunteers 28 March 2018.

Liz also a member Bunbury Runners Club - 287 Members locally.

They will be holding an event 2-3 weeks prior, hoping to encourage runners to come for both events.

### **Decision**

## **6. Secretary's Report**

## **6.1. Past Minutes True and Correct**

### **Decision**

Motion: That the minutes from meetings 1517 and 1520 be accepted as true and correct. Moved by Amber, Seconded by Chris

## **6.2. Correspondence In**

Invitation to attend Associations Workshop - South West WA

BEBL Correspondence

WA State Catch up Documentation

Homeless Meeting

Risk Assessment - Please see attachment.

Email from Nola wishing Lyall Happy Birthday

Invitation to National Womens Day Morning Tea (hosted by Don Punch) 8 March at 10am

Correspondence with Michael from Bunbury Ag Society RE: Bunbury Show

### **Decision**

## **6.3. Correspondence Out**

BEBL Correspondence

Email advising Alan of impending cheque

Bunbury Show Correspondence

### **Decision**

## **6.4. Other**

### **Decision**

## **7. Treasurer's Report**

Service Account - \$781.20

Special Purpose \$443.54

General \$6,918.01

Petty Cash \$500

Donations to Scouts and Silver Chain

### **Decision**

Motion: Pay \$625 for Outstanding Invoice to Busselton Apex Club for Donut Supplies from Bull and Barrel Moved by Amber, Seconded by Chris, voted and carried.

## **7.1. Other**

### **Decision**

## **8. President's Report**

Vision Day - great to get together, good to see what we all want the club to be focused on into the future.

Continue on with the good work, team!

### **Decision**

## 9. Service Report

We need a busy bee!

Saturday 24 and Sunday 25 February at the Hall.

On hands on deck!

Discussion around Request for Service - Bunbury Gift.

Stall would be great opportunity, but want to show balance between volunteering and providing information on Apex.

Eaton Foreshore Festival 11 March - Sunday, 8:30am - 2pm.

Volunteers requested to assist with Barbeque - Ness and Steven

Members to discuss with Yvette directly and RSVP to event in group

### Decision

Motion: Spend up to \$300 for building materials for club improvements, moved by Ashleigh, seconded by Scott, Voted and Carried.

### Tasks

- Create availability poll on facebook for the Bunbury Geographe Gift  
Assignee: Bec Locke  
Due date: 18-02-2018

## 10. Fundraising Report

### 10.1. Bunnings BBQs

Reminder - 31st March and 5th May 2018.

Permits not yet completed - Amber to help Dylan with requirements.

### Decision

## 10.2. Star Wars Quiz Night

May the 4th be with you...

Subcommittee - Joellen, Yvette, Bec and Ness.

Mark and Stacey to support with knowledge! Stacey has written a to do list.

Bowls club probably better option - easier to organise.

## 10.3. Apex GeoBay Bike Ride

March 25th - with Barbeque trailer to help out?

### Decision

### Tasks

- Ask for more information from Alan - and post details in facebook  
Assignee: Mark Hearn

## 11. Membership Report

Congratulations Yvette! The form has been signed!

2 interested prosexians - one had car trouble, other maybe not interested

Discussion around potentially lifting the age limit - need to vote at the AGM.

Parked to discussed at another meeting.

### 11.1. Members with Prosexians

Bec - Cindy: was unable to attend tonight, but will continue to invite events.

Dylan - Dita will be coming to state catch up

Scott - Working on Kelsey!

### Decision

## 12. Social Media & Marketing Report

Facebook page doing well, couple of likes in the last week.

Looking for content to go up in the last week

Have been working on steadily increasing content on instagram as well

Ideas for content

- membership drive?
- images for upcoming meetings
- member profiles - meet one of our apexians
- birthday posts for members?
- apex birthday post
- quirky international days (e.g. international sausage/ barbeque day)
- multicultural dinner/ bring a plate

Bec to put up some ideas on the private group for approval

### Decision

## 13. Social Report

Beach/ 4WD day - Day down south enjoyed by Scott, Ness, Amber and Steven - lot's of fun  
Sunday Roast 25 February at the Australind Tavern at 6pm - Chris's Birthday

April - Goat night! They would be happy to host us in a side room if we want to have a dinner meeting on site!

### Decision

### Tasks

- Ring and book room  
Assignee: Bec Locke

## 14. Matters Arising from Past Meetings

### Decision



#### **14.1. Bunbury Show**

Organisers have stated we are unable to do a sausage sizzle - as it is too cheap and will take away from other paying vendors.

There will also be 7 different donut/ waffle/ crepe vans - so high risk with potential no return.

Should we turn into a service event? Have an information stall, pick up rubbish on the day instead?

Still have free stall and set up as information and base for people walking around.

Club voted - decided to withdraw application for food stall and convert to service only.

#### **Decision**

#### **14.2. BEBL**

Kay - SJOG Prostate Cancer Nurse - looking at 100 men to have a proper lunch at Sanctuary/ Lord Forrest, somewhere like that. Thinking big!

Friday 2nd March 2018 - 10am - Prostate Cancer foundation WA State Manager is travelling down to Bunbury to meet with us and Kay.

Looking at September - prostate awareness month.

#### **Decision**

#### **14.3. Driver Reviver**

September 2018 - Queens Birthday Weekend.

#### **14.4. Bomber Trailer**

#### **Decision**

Motion: Do not renew registration on the bomber trailer and remove it from an asset from the club by way of sale or donation. Moved by Amber, seconded by Scott. Voted, and carried.

#### **Tasks**

- Take photos of Bomber and place on Apex Australia page  
Assignee: Mark Hearn  
Due date: 23-02-2018

## **15. General Business**

### **15.1. Club Constitution Information Days**

### **15.2. Club Vision Planning Day**

Thank you for all those that attended and put their ideas forward.

Ashleigh will review the content and produce some summary documents.

### **15.3. State Catch Up**

Everyone to please send their registrations directly to Wongan Hills.

#### **Decision**

### **15.4. Apex House & Lotteries House Board**

Apex House has been painted! (And is not salmon pink, despite initial fears).

Still looking for volunteers for sitting on the Lotteries house board if anyone is able to attend.

## **16. Fines \$**

## **17. Next meeting.**

Thursday 1st March 2018 - 6:30pm

## **18. Upcoming Dates**

## **19. Meeting Closed**

## 20. Australia Day Breakfast Follow Up

Thank you's required!

### Tasks

- ✓ Write letter to Silver Chain to thank them with for assistance to accompany cheque  
Assignee: Amber Calleja
- ✓ Prepare thank you certificates for Harvey Fresh and Bakers Delight  
Assignee: Mark Hearn

## 21. Scouts

Brian spoke to Tony from Apex Foundation - trying to get some money together to help get approx 4 Scouts to Adelaide for the Jamboree.

Wants the families to demonstrate commitment to the cause by funding part of the trip, though wants the funds to go to families in need.

No names to be used in the applications - but wants to know why they require the funds, and what going ot the Jamboree would mean to the kids

## 22. Homelessness

Meeting with lotteries west went well - Looks like the research position will be funded.

Homeless Action Group - has been temporarily disbanded.

## 23. AGM/ Changeover

AGM - to be done on usual meeting night - 6 July 2018 to vote in new members.

Changeover - Saturday 11th August 2018 - to be held offsite.

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*End of minutes.*

*Summary of matters arising are tabled on the following page.*

# Minutes of Meeting 1521 on 16-02-2018

## Summary of Matters Arising

### Decisions

Item	Decision
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1.

2.

3.

3.1

3.2

4.

5.

6.1

Motion: That the minutes from meetings 1517 and 1520 be accepted as true and correct.  
Moved by Amber, Seconded by Chris

6.2

6.3

6.4

7.

Motion: Pay \$625 for Outstanding Invoice to Busselton Apex Club for Donut Supplies from Bull and Barrel Moved by Amber, Seconded by Chris, voted and carried.

7.1

8.

Item Decision

9. Motion: Spend up to \$300 for building materials for club improvements, moved by Ashleigh, seconded by Scott, Voted and Carried.

10.1

10.3

11.1

12.

13.

14.

14.1

14.2

14.4 Motion: Do not renew registration on the bomber trailer and remove it from an asset from the club by way of sale or donation. Moved by Amber, seconded by Scott. Voted, and carried.

15.3

**Tasks** 

Item	Task	Assigned to	Due date
9.	Create availability poll on facebook for the Bunbury Geographe Gift	Bec Locke	18-02-2018
10.3	Ask for more information from Alan - and post details in facebook	Mark Hearn	
13.	Ring and book room	Bec Locke	
14.4	Take photos of Bomber and place on Apex Australia page	Mark Hearn	23-02-2018
20.	Write letter to Silver Chain to thank them with for assistance to accompany cheque	Amber Calleja	
20.	Prepare thank you certificates for Harvey Fresh and Bakers Delight	Mark Hearn	